

**Town of Old Orchard Beach
Finance Committee Workshop Minutes
Thursday, February 11, 2016 5:30 pm
Location: Police Department Community Room**

Present: Diana Asanza, Larry Mead, Jay Reynolds, Jim Duclos, Reza Namin, Todd Bassett, John Gallos, Jerome Begert, and Marc Guimont

1. Vote to approve the minutes of February 4, 2016. Voted Unanimously.
2. Diana distributed the revised Proposed FY17 CIP budget documents to all members. The main responsibility of the finance committee is to serve as the Capital Improvement Program Committee. The finance committee shall serve as the formal capital improvement program (CIP) for the community. It shall review the capital improvement program list and develop a priority for submission to the town council.
3. **Presentation by: Marc Guimont, Director of Public Works**

Mr. Guimont presented the FY17 CIP budget for the Public Works Department for the **total of \$1,010,500.00** as following:

A. Stormwater: Total of \$145,000

There is a need for a Comprehensive Drainage Plan to address the Federal and State regulations and the safety of the residents of OOB. The cost presented is \$50,000. Below are some more proposed CIP in regard to Stormwater:

Project/Equipment Title	FY17
1 st Street (Atlantic-Union)	\$70,000
Evergreen Ave., (Atlantic-Washington-Pine) In House	\$25,000

B. Sidewalks: Total of \$75,000

The department will make attempts to create bicycle path whenever possible. . Below are some more proposed CIP in regard to Sidewalks:

Project/Equipment Title	FY17
Brown Street (Right Side)	\$12,000
Harrisburg Street	\$15,000
Kinney Avenue	\$16,000
Evergreen Avenue	\$24,000
Beach Street	\$8000

C. Sewer: Total of \$152,000

Project/Equipment Title	FY17
Cedar Street (1 st – 3 rd) In House	\$25,000
Colby Avenue (Free – Clover)	\$127,000

D. Road Maintenance: Total of \$340,500

The OOB Public Works Department works with major focus on Maintenance. The number of staff in the department in proportion to the tasks and responsibilities will make it difficult to be more proactive. There are also some concerns about the plan to replace significant years of experience and institutional knowledge and history when some of the staff retiring.

Marc Guimont, Director of Public Works will present the Finance Committee a Regional Comparison of the Department of Public Works and staffing. Below are some more proposed CIP in regard to Road Maintenance:

Project/Equipment Title	FY17
Cascade Road (Portland – Ross)	\$161,500
1 st Street (Heath – Atlantic)	\$59,000
Old Orchard Street (Saco – Square) State-Pacts	\$120,000

E. Equipment: Total of \$136,000

There are some concerns with the age and condition of the equipment and the need to meet the responsibilities. Below are some more proposed CIP in regard to Equipment. The equipment is being replaced and some are sold with the revenue being placed in the General Funds. The introduction of Brine System will add another recommended system of road treatment to provide additional major road protection similar to other communities in the region Below are some more proposed CIP in regard to Equipment:

Project/Equipment Title	FY17
Tri-Community Camera Truck	\$35,000
Stainless Steel Body & Refurbish Truck 9	\$16,000
Pick Up Truck- Rack Body (Truck 7)	\$60,000
Tractor Commercial Mower	\$15,000
Brine System	\$10,000

F. Leases: Total of \$42,00 for FY17

To replace Loader 4 with lease option at \$42,000 for five years and total of \$210,000

G. Building Improvement: Total of \$60,000

The urgency of the need to have a secure and safe place to work and provide adequate working space that would enhance the capability of the department to treat the vehicles with wash and care are the recommendations for FY17 CIP while a continued feasibility study take place to investigate the need for renovation and/or addition of the facilities. Below are some more proposed CIP in regard to Building Improvement:

Project/Equipment Title	FY17
Updating Garage Doors (7)	\$20,000
Bathroom Renovation	\$15,000
Preliminary Planning New Public Works Building	\$25,000

H. Memorial Park: \$60,000

Master Plan Implementation of Veteran’s Memorial Park, Persian Gulf/Desert Storm at \$60,000 for FY17 CIP.

The Finance Committee would appreciate a brief presentation by the Veteran’s Memorial Park Committee during the March 1, 2016 Finance Committee Meeting to provide the committee a shared vision of the above Master Plan.

4. Adjourned at 6:30 P.M.